

CALL FOR PROPOSALS

SUMMER COURSES 2024

Since 1988, the Complutense University Summer Courses have been an international reference for academics and the general public as a forum for intellectual exchange. With a broad and varied offer, the courses aim to offer a cross-curricular encounter that provides answers to the challenges faced today by society.

With the aim of continuing to address the most topical scientific, cultural, social, and political issues, in an interdisciplinary framework, we invite those interested in submitting proposals for the Summer Courses 2024 —that will be held mainly in San Lorenzo de El Escorial— with the following conditions and subject to the provisions of the General Rules for the Summer Courses:

1. Dates

The 2024 Edition will be attendance-based courses that will be held from 1 to 26 July.

2. Submission of proposals

Proposals to deliver the courses will be made by the director using the [form](#) available on the website and will be submitted to the organization of the Summer Courses before **1 December 2023**.

3. Types of courses

- Five-day **courses**.
- Three-day or two-day **meetings** (the 2-day meetings will take place preferably on Mondays and Tuesdays, and the 3-day meetings from Wednesday to Friday).
- One-day **conferences**.
- **Workshops** delivered by the author or artist.

The time structure, the restrictions on the number of participants, and the fees for each type of course are found in the General Rules for the Summer Courses, available on our website. (<https://cursosveranoucm.com/normativa-general/>).

4. Academic structure of the courses

As a general rule, the courses and conferences will have:

- A **Director**, who will introduce and close the course, and who will make a personal presentation or lecture.
- A **Secretary**, who will support the director in the management tasks, before and during the course, and who will also make a personal presentation or lecture. There will be no Secretary for the conferences.
- **Two speakers** each day (only one on Wednesdays). In addition to the morning speech, they will participate in the afternoon roundtable.

- One additional speaker each day for the afternoon roundtable (two additional speakers on Wednesdays; since there is no afternoon session on Fridays, the roundtable is not held on this day).

Any modification to this general structure must be approved by the management of the Summer Courses.

5. Final Programme 2024

Once the deadline for the submission of proposals has elapsed and the Summer Courses coordination team has evaluated the proposals, the Summer Courses management will prepare the general programme and will ask the directors of the selected courses to send the final programme for publication by **12 February**.

Participants must send their data sheets to UCM via the web form by **11 March 2024**.

6. Expenses of lecturers

Travel

Travel expenses for participants residing outside the Community of Madrid will be paid by the Summer Courses organization and will be managed by the Travel Department as long as they comply with the rules.

Participants travelling in private vehicles will be reimbursed based on the per-kilometre rates set out in R.D. 462/2002, of 24 May, for service expenses and other provisions. There will be no reimbursement for any other travel expenses.

Participants residing in the Community of Madrid are not eligible for travel expenses reimbursement.

There will be a free bus service Madrid-San Lorenzo de El Escorial-Madrid.

Accommodation and meals

Lecturers who do not reside in the Community of Madrid will be provided with accommodation for one or two nights in a single room. Only in exceptional circumstances and duly justified, the organisation may provide a longer stay.

Under no circumstances will accommodation be provided for lecturers who reside in the Community of Madrid.

Participants in roundtables and workshops will only be provided with lunch.

Madrid, 2 October 2023
DIRECTOR OF THE COMPLUTENSE SUMMER COURSES

Natalia Abuín Vences